

VIRGINIA POLLUTANT DISCHARGE ELIMINATION SYSTEM  
GENERAL PERMIT REGISTRATION STATEMENT  
FOR CAR WASH FACILITIES

1. APPLICANT INFORMATION: \_\_\_\_\_

A. Name of Facility: \_\_\_\_\_

B. Facility Owner: \_\_\_\_\_

C. Owner's Mailing Address

1. Street or P.O. Box \_\_\_\_\_

2. City or Town \_\_\_\_\_ 3. State \_\_\_\_ 4. Zip Code \_\_\_\_

5. Phone Number \_\_\_\_\_

D. Facility Location: \_\_\_\_\_  
Street No., Route No., or Other Identifier

E. Is the operator of the facility also the owner? \_\_\_\_ Yes \_\_\_\_ No  
If No, complete F. & G.

F. Name of Operator: \_\_\_\_\_

G. Operator's Mailing Address

1. Street or P.O. Box \_\_\_\_\_

2. City or Town \_\_\_\_\_ 3. State \_\_\_\_ 4. Zip Code \_\_\_\_

5. Phone Number \_\_\_\_\_

2. FACILITY INFORMATION:

Will this facility discharge to surface waters? \_\_\_\_ Yes \_\_\_\_ No If yes, name of receiving stream  
\_\_\_\_\_

Does this facility currently have an existing VPDES Permit?  
\_\_\_\_ Yes \_\_\_\_ No If yes, what is the Permit No. \_\_\_\_\_

3. MAP:

Attach a topographic map extending to at least one mile beyond property boundary, indicate location of facility, the discharge and the name of topographic quadrangle.

4. NATURE OF BUSINESS: (provide a brief description of the type of car wash and type of vehicles washed)

\_\_\_\_\_  
\_\_\_\_\_

5. NUMBER OF CAR WASH BAYS: \_\_\_\_\_

6. AVERAGE FLOW RATE: (The highest average monthly flow rate measured or estimated to be discharged. For existing facilities calculate the average flow rate by adding the flows for each day during the month that the car wash had a discharge divided by the number of days that the car wash discharged. For new facilities estimate the flow rate based on similar car wash facilities.)  
\_\_\_\_\_ gallons per day

7. FACILITY DRAWING AND TREATMENT INFORMATION:

Attach a line drawing of the car wash showing the source of the water and its flow through the facility. Show all bays. Provide dimensions or capacities for each unit in the treatment system.

8. CHEMICALS USED:

List any chemicals added to the water that may be discharged.

\_\_\_\_\_  
\_\_\_\_\_

9. CERTIFICATION:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of person signing above: \_\_\_\_\_  
(printed or typed)

Title: \_\_\_\_\_

REQUIRED ATTACHMENTS:

Facility Drawing  
Topographic Map

\_\_\_\_\_  
For Department use only:

Accepted/Not Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

Basin \_\_\_\_\_ Stream Class \_\_\_\_\_ Section \_\_\_\_\_

Special Standards \_\_\_\_\_

**INSTRUCTIONS FOR COMPLETING THE REGISTRATION STATEMENT  
FOR  
THE GENERAL VIRGINIA POLLUTANT DISCHARGE ELIMINATION SYSTEM (VPDES) PERMIT  
FOR CAR WASH FACILITIES (VAG75)**

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**WHO MUST FILE THE REGISTRATION STATEMENT**

This registration statement must be completed and submitted by any car wash facilities requesting coverage under this general permit.

**WHERE TO FILE THE REGISTRATION STATEMENT**

The completed registration statement and appropriate application fee should be sent to the Department of Environmental Quality Regional Office for your area.

**COMPLETENESS**

Complete all items except where indicated, or enter NA for "not applicable" in order for your registration statement to be accepted. If you need more space than the form allows, write on and attach extra sheets of paper.

**DEFINITIONS**

SIC Codes mean the "Standard Industrial Classification" codes listed in the Federal Office of Management and Budget (OMB) SIC Manual, 1987 and used as identifiers of industries with certain characteristics.

Car Wash, for the purposes of this form means any manual, automatic or self service facility where the washing of vehicles is conducted as designated by SIC 7542. It does not mean facilities that wash or steam clean engines, buses, horse/cattle trailers, tankers or tractor-trailers. Also, it does not include mobile car washes or charity carwashes.

Wastewater is water that results from the washing of vehicles.

**LINE BY LINE INSTRUCTIONS**

**Item 1. APPLICANT INFORMATION**

Item A: Provide the name of the car wash facility here.

Item B: Provide the name of the person or corporation that owns the business. This does not have to be the owner of the building (e.g. if it is leased) but should be one who is responsible for the business and who wants coverage under the general permit.

Item C: Provide the mailing address and phone number of the above person.

Item D: Indicate here the physical location of the facility if it can't be located from the mailing address.

Item E: If someone other than the owner listed in item B operates the car wash facility and is the person with whom business will be conducted, check **No**. Otherwise check **Yes**.

Item F: If **No** was checked above, indicate the name of the person other than the owner who operates the facility.

Item G: Provide the address and phone number of the person other than the owner here.

**Item 2. FACILITY INFORMATION**

If the wastewater discharge will be to surface waters. Check **Yes**, and give the name of the receiving waters or municipal storm sewer owner. Otherwise check **No**.

If this facility has previously been issued a VPDES permit, check **Yes** and list the VPDES Permit No(s).

**Item 3. MAP**

The map should be legible and of sufficient scale to show the required features with the site boundaries clearly marked. Copies of U.S. Geographical Survey 7.5 minute quadrangle maps are recommended.

**Item 4. NATURE OF BUSINESS**

Provide a brief description of the type of car wash (manual, automatic or self service) and the type of vehicles (cars, fleet, or heavy equipment).

**Item 5. NUMBER OF CAR WASH BAYS**

Provide the number of bays/areas used for washing.

**Item 6. AVERAGE FLOW RATE**

Provide the amount of gallons per day of wastewater discharged by averaging a year of monthly flow rates. Proposed facilities should use similar existing facilities to estimate the flow rate.

**Item 7. FACILITY DRAWING AND TREATMENT INFORMATION**

The line drawing should show the source(s) of the water and the water's flow through all the bays/areas. List the dimensions or capacities for each unit in the treatment system (traps, settling basins and oil water separators).

**Item 8. CHEMICALS USED**

List any chemicals (such as soaps, waxes, etc) added to the water that may be discharged. Soaps containing phosphates are prohibited in Virginia.

**Item 9: CERTIFICATION**

All registration statement shall be signed as follows:

1. For a corporation: by a responsible corporate officer. For the purpose of this section, a responsible corporate officer means: (i) A president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy- or decision-making functions for the corporation, or (ii) the manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions which govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long term environmental compliance with environmental laws and regulations; the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures;
2. For a partnership or sole proprietorship: by a general partner or the proprietor, respectively; or
3. For a municipality, state, federal, or other public agency: By either a principal executive officer or ranking elected official. For purposes of this section, a principal executive officer of a public agency includes: (i) The chief executive officer of the agency, or (ii) a senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency